



Ace Monster Toys (dba Ace Makerspace)

Quarterly Member Meeting

Date: March 5, 2026

Time: 7:30pm

Location: Online via Zoom

Meeting Type: Regular Meeting of the Members (Scheduled per Bylaws)

Purpose: A regular meeting of the members was scheduled per the bylaws directive that "regular meetings of the members shall be held on the first Thursday of September, December, March, and June, at 7:30 PM."

Full Voting Member Attendees:

Sylvia Gonzalez (she/her), Chair and Member of the Board of Directors acting as CEO

Kayla Rakitt (she/her), Member of the Board of Directors

Samantha "Pixie" Piskiewicz (she/her), Member of the Board of Directors

No other attendees were present.

Quorum of 25% of Full Voting Members as defined per bylaws was not met.

The scheduled meeting was called to order at 7:30pm by Sylvia, as the Chair; however, quorum was not present. No official business was conducted.

An informal discussion among the 3 attendees covered ongoing organizational matters.

Topics Discussed (Informal):

- Financial Reporting & Nonprofit Partnership
- Onboarding & Offboarding
- Equipment & Donations
- Donation System & Fundraising
- Operations, Hiring & Partnerships
- Financial & Administrative Planning

Notes:

No official meeting was called to order.

No votes, resolutions, or binding decisions were made.

Financial Reporting & Nonprofit Partnership

- Discussed improving financial reporting to the board.
- Discussed the organization's relationship with a nonprofit partner.

Onboarding & Offboarding

- Reviewed progress on instructor onboarding.
- Discussed organizational transition and administrative matters.
- Reviewed administrative and scheduling items related to upcoming meetings.

Equipment & Donations

- Discussed the donation of a large 3D printer.
- Discussed available funds for potential equipment investments.
- Discussed several equipment suggestions, including a drill press, vertical bandsaw, belt grinder, and T-slot table, with estimated costs of approximately \$6,000. No purchases were approved.

Donation System & Fundraising

- Discussed creating a centralized donation page for Ace with multiple programs or initiatives.
- Discussed options for project-specific donations and general donations and potential website placement under the existing "Make a Gift" section.

Operations, Hiring & Partnerships

- Discussed ongoing website improvements and development needs.
- Discussed grant opportunities in light of current organizational capacity.
- Discussed posting a part-time operations coordinator position on organization's website.
- Discussed a potential partnership with local group for youth programming.

Financial & Administrative Planning

- Discussed preparation for financial reporting and the annual 990 filing.
- Discussed the planned timeline for closing the books and completing tax preparation.

Recordkeeping note: This summary reflects topics discussed and follow-up identified during an informal meeting. It should not be interpreted as recording formal action or approval by the membership or board.

This record is maintained for transparency and reference purposes.

- Submitted by Sylvia Gonzalez