Ace Monster Toys
d.b.a. Ace Makerspace
6050 Lowell Street, Ste. 214
Oakland, CA 94608
acemakerspace.org

EIN: 27-3573767
RCT #: CT0268352
SOS/FTB: 3322572

Ace Monster Toys (dba Ace Makerspace) Board Meeting

Date: Thursday, October 16, 2025
Time: 6pm
Location: Remote (on Zoom)
Type of Meeting: Regular

Board of Directors Present:
Sylvia Gonzalez (she/her), Chair of the Board acting as CEO
Samantha "Pixie" Piszkiewicz (she/her)
David R. Perry (he/him), aka drp
Vacant Board Seat: One (1) Vacant Director Seat

Board Member Not Present: Katie Harrell (she/her)

Officers Present:
Sylvia Gonzalez (she/her), Chair of the Board, acting as CEO *while President role is vacant*
David R. Perry (he/him), Treasurer
Jun Zou (she/her), Assistant Treasurer

Officer Not Present: Katie Harrell (she/her), Secretary

Guest Auditing: Mark Piszczor (he/him) aka Mark Pi, Finance Advisory Committee Member, Full Voting Member of Ace Monster Toys

Agenda:
- Mission Moment
- Financial Reporting and Accounting Processes Status
- Organizational Pipeline
- Instructor Availability
- Operations Updates
- Executive Session

Meeting Minutes:
- The meeting was called to order by Sylvia as Chair at 6:01pm.
- Quorum was met with 3 of 4 directors present for the meeting.

  Officer Updates
  Steven's last day as treasurer was September 30, 2025.
  David R Perry was appointed and elected as interim treasurer on September 30,

2025 at the special meeting of the Board of Directors.

Approval of Meeting Minutes

- Special meeting minutes of September 30, 2025 were approved electronically; vote record attached to those minutes.
- Approval of minutes of special meeting held on October 13, 2025 is pending.

Financial Reporting and Accounting Processes Status

- David, as treasurer, updated the Board with the recent meetings held as part of the review process of the end of the year books closure, where they discussed asset depreciation and workers' compensation refunds.
- David reported progress on Expensify implementation.
- The board discussed the status of their financial books and accounting processes.
- Sylvia, as Chair, explained that additional work is needed to align their asset list with book records, which will delay their 990 submission by about a week, while still meeting the bylaws annual report deadline on October 28.

Finance Committee Scheduling Transition

- The board welcomed Mark Pi to the board meeting as a new member of the Finance Advisory Committee.
- Sylvia explained that the committee needs to find a new meeting time since current Monday meetings don't work for individuals serving as Chair and Treasurer.
- Sylvia reported that the books closure for last fiscal year is nearly complete and no immediate finance committee involvement is needed but that feedback regarding the annual report will be requested from the Finance Advisory Committee.

Organizational Pipeline

Recruitment will continue for leadership positions.

- The board discussed the governance need to fill a vacant board seat.

Instructor Availability and Class Updates

- The board discussed instructor availability.
- They discussed potential instructors for metal classes.
- They discussed the need to follow up with a specific instructor regarding availability.
- Pixie mentioned plans for upcoming classes, including cement casting and UV resin.
- The board also noted that sewing classes are consistently full, while other classes like the recently added leather and lasers class have had low signups.

Operations Updates

- The board acknowledged the successful installation of the co-working flooring project. The coworking flooring project was scheduled for the first weekend in October and is close to completion, with Pixie continuing to take lead on project coordination.
- The board discussed several operational matters including the decision to sunset

the monthly Maker Social events until after the current calendar year.
- They reviewed maintenance issues with 3D printers and other equipment, with plans to follow up with stewards about support needs.
- The team also discussed upcoming events including East Bay Open Studios (EBOS) in December and the need to coordinate guest artist access with temporary fobs as part of being a Community Hub for EBOS.

Adjournment
- The Board did not enter Executive Session.
- The Board met as scheduled. Discussion occurred on agenda items, but no motions were proposed and no official board actions were taken.
- The meeting was adjourned at 6:58pm.

Appendix: Approval of Minutes
Approval of October 16, 2025 Special Board Meeting Minutes via Slack Vote
Voting Period: October 28-29, 2025
Motion: To approve the minutes of the October 16, 2025 Special Board Meeting.
Votes:

Sylvia Gonzalez: 👍 Approve

David R. Perry : 👍 Approve

Samantha "Pixie" Piszkiewicz: 👍 Approve

Katie Harrell (not present) **:** Abstains from vote

Outcome: Motion passed
3 of 3 quorum-present directors who were present at the meeting approved the minutes.