

Ace Monster Toys
d.b.a. Ace Makerspace
6050 Lowell Street, Ste. 214
Oakland, CA 94608
acemakerspace.org



EIN: 27-3573767
RCT #: CT0268352
SOS/FTB: 3322572

Ace Monster Toys (dba Ace Makerspace) Board Meeting

Date: Monday, October 13, 2025

Time: 2:30pm

Location: Zoom online

Type: Special Meeting

Notice of Meeting: Provided in writing in advance on September 30, 2025.

Board of Directors Present:

Sylvia Gonzalez (she/her)

David R. Perry (he/him), aka drp

Samantha "Pixie" Piskiewicz (she/her)

Katie Harrell (she/her), *arrived 2:56pm and departed 3:45pm*

Vacant Board Seat: One (1) director seat currently vacant

Officers Present:

Sylvia Gonzalez (she/her), Chair of the Board acting as CEO

Katie Harrell (she/her), Secretary

Jun Zou (she/her), Assistant Treasurer

David R. Perry (he/him), Treasurer

Officers Absent:

The office of President is currently unfilled. In accordance with the Bylaws, the Board Chair is serving as CEO and presiding officer.

Agenda:

Discuss Quarterly Books Closure for Current Fiscal Year (Previous Quarter)

Provide Feedback on Initial Draft of Annual Report

Update on Leadership Transitions

Discuss Next Steps for Financial Reporting

Review and Approve Financial Closure of Last Fiscal Year



Minutes:

- Sylvia, as chair, called the meeting to order at 2:33pm.
- Quorum was confirmed with 3 of 4 directors present: Sylvia, Pixie, and drp.

Quarterly Books Closure for Current Fiscal Year

- While no formal action was taken, the Board and Officers discussed adopting a quarterly book-closing schedule for the current fiscal year, with general agreement on its value for financial reporting.

Annual Report Draft Review

- The Board and Officers discussed the annual report draft in comparison to previous year's annual report and 2020 annual report, both published on the Ace Wiki.
- The Board and Officers discussed a phased approach starting with a bare-bones version containing officer compensation data from 2024 W-2s and financial information from the books, pending final closure by third-party accountants.
- Pixie and drp agreed that keeping the report minimal is appropriate for their small volunteer organization, while noting that more detailed information can be found in their 990 filing.
- The group decided to present this initial draft to the Finance Advisory Committee for review, with possibility of adding more narrative or context based on feedback.

Katie joined the meeting at 2:56 PM, bringing the total to all four directors present.

- The Board and Officers reviewed the books by reviewing QuickBooks Online Standard Reports for last fiscal year: Statement of Financial Position, Statement of Activities, and Statement of Activities by Class.

Katie left the meeting at 3:45pm with remaining 3 of 4 directors fulfilling quorum.

Review of the books for last fiscal year continued.

Feedback items were identified to be provided to third-party accountants and approval of Books Closure is pending final review of updates.

- The meeting adjourned at 4:06pm.

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Appendix: Approval of Minutes

Approval of October 13, 2025 Special Board Meeting Minutes via Slack Vote

Voting Period: October 25, 2025

Motion: To approve the minutes of the October 13, 2025 Special Board Meeting.

Votes:

Sylvia Gonzalez: 👍 Approve

David R. Perry : 👍 Approve

Samantha "Pixie" Piskiewicz: 👍 Approve

Katie Harrell : No response (did not vote)

Outcome: Motion passed

3 of 4 directors who were present at the meeting approved the minutes.