

**Ace Monster Toys**  
**d.b.a. Ace Makerspace**  
6050 Lowell Street, Ste. 214  
Oakland, CA 94608  
acemakerspace.org

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*RCT #: CT0268352*  
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## Ace Monster Toys (dba Ace Makerspace) Informal Board Meeting Held Without Quorum

**Date:** Thursday, August 21, 2025

**Time:** 6pm

**Location:** Remote (on Zoom)

**Type:** Regular

**Board of Directors Present:**

Samantha "Pixie" Piskiewicz (she/her)

Sylvia Gonzalez (she/her), Chair of the Board

**Board of Directors Absent:**

David R. Perry (he/him), aka drp

Katie Harrell (she/her)

**Vacant Board Seat:**

One (1) Vacant Director Seat

**Officers Present:**

Sylvia Gonzalez (she/her), Chair of the Board acting as CEO *while President role is vacant*

Jun Zou (she/her), Assistant Treasurer

**Officers Absent:**

Katie Harrell (she/her), Secretary

Steven Sheffield (he/him), Treasurer

**Presenters: None**

**Guests Auditing: None**

**Agenda:**

- Review of Established Meeting Norms and Expectations for Guests
- Mission Moment
- Welcome Jun Zou to the Officers Team
- Review Ace Makerspace Financial Overview
- Discuss upcoming Reporting Deadlines
- Executive Session Not Held due to Lack of Quorum

**Informal Meeting Notes:**

- The meeting was called to order by Sylvia as Chair at 6:11pm.

Making is for everyone



- Quorum was not met with only 2 directors present for the meeting: Pixie and Sylvia
- Without quorum, no official business was conducted. The members of the board of directors present held an informal discussion per the agenda.

#### **Record of Previous Meeting Minutes Approval**

- The Board approved the **July 17, 2025 regular board meeting minutes** by electronic vote via Slack on July 30, 2025, with 3 of 3 quorum-present directors voting in favor.
- The Board approved the **July 30, 2025 special board meeting minutes** by electronic vote via Slack on July 30, 2025, with 3 of 3 quorum-present directors voting to approve. A fourth director provided written consent by affirming approval of the minutes. The executive meeting minutes will not be publicly published.
  - The Board met in executive session during the July 30, 2025 special meeting at 6pm to discuss personnel matters.
  - During that session, the Board took formal action to extend an offer of employment to Peter Theron for the position of CNC instructor.
  - Approved minutes were added to corporate records.
- The Board approved the **August 14, 2025 special board meeting minutes** by electronic vote via Slack on August 14-15, 2025, with 3 of 3 quorum-present directors voting to approve. A fourth director provided written consent by affirming approval of the minutes.

#### **Assistant Treasurer Appointment**

- Pixie and Sylvia welcomed Jun Zou to Ace Makerspace in the role of Assistant Treasurer.
  - The appointment of Jun Zou as Assistant Treasurer was previously approved as a conditional offer by the board at the July 14, 2025 meeting. The board noted that the condition for Jun Zou's appointment as Assistant Treasurer, approved on July 14, 2025 (a clear background check), has been satisfied. The appointment is now in effect. No action was taken, as the appointment had already been finalized.
  - The assistant treasurer officer is an optional position per the bylaws and is an uncompensated volunteer role, per the board resolution dated November 21, 2024. The role is unpaid, limited to reporting duties, and does not require workers' compensation coverage.
- Sylvia, Pixie, and Jun shared their respective experiences for the mission moment.
- Sylvia presented the Ace Financials overview for Pixie and Jun's onboarding.
- Pixie confirmed that reporting deadlines were in Jun's onboarding document.
- The meeting was adjourned at 7:40pm.

*The directors present, Pixie and Sylvia, reviewed and confirmed the accuracy of these informal meeting notes. No official business was conducted due to lack of quorum.*