

**Ace Monster Toys**  
**d.b.a. Ace Makerspace**  
6050 Lowell Street, Ste. 214  
Oakland, CA 94608  
acemakerspace.org



*EIN: 27-3573767*  
*RCT #: CT0268352*  
*SOS/FTB: 3322572*

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# Ace Monster Toys (dba Ace Makerspace) Board Meeting

**Date:** Thursday, August 14, 2025

**Time:** 2:00pm

**Location:** Ace Makerspace, Suite 206

**Type:** Special Meeting

**Notice of Meeting:**

Notice of this Special Meeting was not provided in writing prior to the meeting. In accordance with Article 3, Section 12 of the organization's bylaws, written waiver of notice, consent to the meeting, or approval of the minutes will be requested from the absent Director to validate the proceedings.

**Board of Directors Present:**

Sylvia Gonzalez (she/her), Chair of the Board acting as CEO

David R. Perry (he/him), aka drp

Samantha "Pixie" Piskiewicz (she/her)

**Board of Directors Absent:**

Katie Harrell (she/her)

**Vacant Board Seat:**

One (1) director seat currently vacant

**Officers Present:**

Sylvia Gonzalez (she/her), Chair of the Board acting as CEO *while President position is vacant*

**Officers Absent:**

Katie Harrell (she/her), Secretary

Steven Sheffield (he/him), Treasurer

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### **Agenda:**

Approve role description for the Assistant Treasurer position

### **Minutes:**

- Sylvia, as chair, called the meeting to order at 2:06pm.
- Quorum was confirmed with 3 directors present: Sylvia, drp, and Pixie.
- **Motion:** to approve the role description for the position of assistant treasurer.  
**Second:** Pixie  
**Vote:** All ayes  
**Outcome:** Motion passed unanimously.  
**Action:** Export approved role description to PDF and publish to the Ace Wiki.
- The Board reviewed the Wiki post called *Assistant Treasurer* and agreed that the approved PDF of the role description for the position of assistant treasurer should be linked in the wiki post.

### **Full Voting Member Requests**

- The Board reviewed full voting member requests and reported there were none.

### **Scholarship Implementation**

- The Board discussed the scholarship ecommerce process and initiated next steps to request that Software Developer Aaron Barraza prioritize software improvements on the scholarship products with respect to fob activation.
- The meeting adjourned at 2:31pm.

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## **Appendix: Approval of Minutes**

### **Approval of August 14, 2025 Special Board Meeting Minutes via Slack Vote**

**Voting Period:** August 14, 2025 – August 15, 2025

**Motion:** To approve the minutes of the August 14, 2025 Special Board Meeting.

#### **Votes:**

**Sylvia:** 👍 Approve

**drp:** 👍 Approve

**Katie:** 👍 Approve (*Absent from meeting; approval of minutes constitutes consent to meeting and actions taken, per bylaws*)

**Pixie:** No response (*Present at meeting; did not vote*)

**Outcome:** Motion passed

**2 of 3 directors who were present at the meeting** approved the minutes.

**1 absent director** approved the minutes in writing, satisfying bylaw requirements for waiver of notice and consent.