

Ace Monster Toys
d.b.a. Ace Makerspace
6050 Lowell Street, Ste. 214
Oakland, CA 94608
acemakerspace.org



EIN: 27-3573767
RCT #: CT0268352
SOS/FTB: 3322572

Ace Monster Toys (dba Ace Makerspace) Board Meeting

Date: Thursday, May 15, 2025

Time: 8pm

Location: Remote (on Zoom)

Board of Directors Present:

Matti Cridland (they/them)
David R. Perry (he/him), aka drp
Sylvia Gonzalez (she/her), Chair of the Board
Steven Sheffield (he/him)
Katie Harrell (she/her)

Officers Present:

Katie Harrell (she/her), Secretary
Steven Sheffield (he/him), Treasurer
(*President role is vacant*)

Guests Auditing: None

Agenda:

- Review of Corporate Records & Compliance Filings
- Conflict of Interest Policy
- Board Fellow Program Update
- Board Elections and Leadership Pipeline
- Scholarship Process Update
- Executive Session

Minutes:

- Meeting called to order at 8:02pm
- The Board confirms attendance quorum with 5 directors present for the meeting.

Corporate Records & Compliance Filings

- The Board discussed the status of corporate records.
- The Board discussed the recent efforts in completing the 990 filing for fiscal year ending 6/30/2024.



- Steven confirmed mailing of RRF form along with \$100 check.
- drp agreed to mail public 990 to CA DOJ to complete submission.
- Steven agreed to provide annual report for fiscal year ending 6/30/2024 for the Board to submit to full members of Ace Monster Toys.

Conflict of Interest Policy

- The Board discussed the draft of the Conflict of Interest Policy
 - **Motion:** Sylvia moves to approve the Conflict of Interest Policy.
 - **Second:** drp
 - **Vote:** all vote Aye
 - **Outcome:** Motion Carries
- Katie and Sylvia provided updates from meeting with the director of the Golub Capital Berkeley Board Fellows program.

Board Elections and Leadership Pipeline

- The Board reviewed the Communications Plan for Board Elections.
- The Board reviewed board announcements and newsletter communications.
- The Board discussed the nominations process and agreed to a vetting process by the Finance Advisory Committee.

Scholarship Process Update

- The board announced that scholarship reviews would be done asynchronously outside regular board meetings.

990 Filing Announcement

- At 8:55pm drp announced that a message received from accountant confirmed that 990 was successfully filed.

Executive Session

- Executive Session entered at 8:56pm as scheduled per agenda to discuss personnel matters. No formal actions or votes were taken.
- Meeting adjourned at 9:36pm.