

Ace Monster Toys
d.b.a. Ace Makerspace
6050 Lowell Street, Ste. 214
Oakland, CA 94608
acemakerspace.org



EIN: 27-3573767
RCT #: CT0268352
SOS/FTB: 3322572

Ace Monster Toys (dba Ace Makerspace) Board Meeting

Date: Thursday, June 20, 2025

Time: 8pm

Location: Remote (on Zoom)

Board of Directors Present:

Sylvia Gonzalez (she/her), Chair of the Board acting as CEO, *re-elected to 2025-2026 Board*

Katie Harrell (she/her), *re-elected to 2025-2026 Board*

Samantha "Pixie" Piskiewicz, *newly elected to 2025-2026 Board*

Board of Directors Absent:

David R. Perry (he/him), aka drp, *re-elected to 2025-2026 Board*

Steven Sheffield (he/him), *director from 2024-2025 Board who did not run for re-election still serving per Article 3, section 4 until a successor is elected and qualifies*

Officers Present:

Katie Harrell (she/her), Secretary

Officers Absent:

Steven Sheffield (he/him), Treasurer

(President role is vacant)

Presenters: Aiyanna Tate, *Volunteer Coordinator for Ace Makerspace*

Guests Auditing: None

Agenda:

- Review of Established Meeting Norms and Expectations for Guests
- Mission Moment
- Volunteer Management System Proposal presentation by Aiyanna
- CNC Instructor Transition
- Dykes with Drills Partnership
- Equipment Disposal
- Executive Session

Minutes:



- The meeting was called to order by Sylvia at 8:02 p.m.

Election Results and Board Composition

- Sylvia reported the board of directors election results, which were reviewed at the annual members meeting held immediately prior to this meeting on June 20, 2025 at 7:30pm.

The following four directors were elected by a vote of the full voting membership for the term beginning June 20, 2025, and ending June 18, 2026:

- david r perry (incumbent)
- Sylvia Gonzalez (incumbent)
- Katie Harrell (incumbent)
- Samantha “Pixie” Piskiewicz (newly elected)

The three incumbent candidates (david r perry, Sylvia Gonzalez, and Katie Harrell) were re-elected. Samantha “Pixie” Piskiewicz was newly elected and succeeded Matti Cridland (they/them), whose term as director concluded on June 20, 2025, following their decision not to seek re-election.

Steven Sheffield (he/him), who was elected to serve a term beginning June 20, 2024, and ending June 20, 2025 did not seek re-election in the June 2025 Board election. As no successor was elected to fill his seat, and in accordance with Article 3, Section 4 of the bylaws, Steven continues to serve as a director until a successor is elected and qualified.

- Quorum was confirmed with 3 directors present for the meeting: Sylvia, Katie, and Pixie.
- Sylvia and Katie formally welcomed Pixie to the board.

Mission Moments of Member and Community Engagement

- Board members shared mission moments, which are community highlights.
 - Sylvia shared the excitement of a returning laser user who had been out of state, highlighting it as a reflection of the organization’s ongoing strength.
 - Katie highlighted Ace’s community hub role in the East Bay Open Studios.
 - Pixie shared appreciation for coworking and member support gatherings.
- Aiyanna, volunteer coordinator, expressed appreciation for Ace’s community impact.

Volunteer Management System Proposal

- Aiyanna presented a proposal to implement Airtable for volunteer coordination.
 - She demonstrated the implementation she had designed for Ace, highlighting improvements in scheduling, tracking, and communication through automation.
 - Key benefits included:

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- increased efficiency,
- reduced manual tracking
- better communication with volunteers
- cost-effective nonprofit pricing
- The Board expressed unanimous support for Aiyanna to continue development and testing of the proposed system.
- Aiyanna departed the board meeting following her presentation.

CNC Instruction Transition

- Sylvia reported that Richard would be stepping back from monthly CNC teaching, needing to reduce frequency to once every 3-4 months and that Richard is open to training a replacement.
- The Board discussed outreach to previous applicants for the CNC instructor roles and also experienced members who could potentially grow into teaching roles with consensus on building a rotating instructor team.

Dykes with Drills Workshop Requests

- The Board discussed the request for additional Dykes with Drills classes to be scheduled and will continue to prioritize use of the workshop for members.

Equipment Disposal

- Sylvia reported a request from Team Shop for the Board to make a decision on disposal of the old unisaw and emphasized the importance of proper accounting documentation. The Board expressed a preference for equipment disposal options that do not incur additional costs to the organization.

990 and RRF Submission to CA DOJ

- Sylvia reported continued USPS delays in delivering the 990 form to the California DOJ.
- **Action:** Sylvia to re-send the 990 submission.

Annual Report Publication for Last Fiscal Year

- Sylvia noted that Steven, in his role as Treasurer, had completed the annual report based on May 15, 2025, 990 filing and accompanying closure of last fiscal year's books.
- **Action:** The Board to publish the annual report to the full voting membership.

Newsletter and Communication Planning

- The Board discussed finalizing the upcoming newsletter, which will include election results and volunteer opportunities.

Change to Board Meeting Schedule

- The Board discussed the timing of the regular board meetings to an earlier time and potentially an alternate date

Motion: Sylvia moved to amend the bylaws to change the regular board meetings from being specified as 8:00pm to 6:00pm on the third Thursday of each month.

Seconded by: The motion was seconded by Katie.

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Vote: Unanimously approved

Action: The bylaws will be updated in GitHub following the meeting.

- The Board entered Executive Session at 9:33pm.
- The meeting was adjourned at 9:37pm.